

**Minutes of  
Trumbull County MetroParks Board  
Wednesday, February 27, 2019**

A meeting of Trumbull County MetroParks was called to order by the Vice-Chair, Nicolette Darkangelo, on Wednesday, February 27, 2019, at 4:15 p.m. in the Planning Commission Conference Room at 185 East Market Street. Those in attendance included the following:

Nicolette Darkangelo, Vice Chair  
Kathy DiCristofaro  
Steve Maas  
Kurt Sauer  
Zachary Svette, Operations Director  
Mitzi Sabella, Secretary

The Board held a moment of silence in honor of Martin “Jack” O’Connell, a former MetroParks Board Member that passed away recently.

**I. Approval of Board Minutes of January 27, 2019**

Ms. Sauer made a motion to approve the minutes from the January 27, 2019, reorganization and regular meetings; seconded by Mr. Maas. The motion carried.

**II. Financial**

It was reported that the Trumbull County Commissioners appropriated \$95,000 to the Trumbull County MetroParks for 2019. Mr. Maas made a motion to accept the \$95,000 from the Trumbull County Commissioners; seconded by Ms. DiCristofaro. The motion carried.

Mr. Sauer made a motion to approve of the attached list of bills; seconded by Mr. Maas. The motion carried.

**III. General Business**

Ms. DiCristofaro made a motion to do the first reading the Trumbull County MetroParks Purchase Manual and send to second reading; seconded by Mr. Sauer. The motion carried.

Mr. Maas made a motion to approve the Executive Director’s job description with the removal of the last two paragraphs with the headings of Salary Information and Applying for Position; seconded by Mr. Sauer. The motion carried.

Mr. Sauer made a motion to approve the reimbursement to Zachary Svette for the cost of a Facebook ad for the MetroParks at a one-time price of \$50.00 for the Month of March, 2019; seconded by Ms. DiCristofaro. The motion carried.

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**General Business – Continued:**

Ms. DiCristofaro made a motion to approve the maintenance contracts for Thomas Holbrook and Roger Cox for maintenance of the parks to run from April 1, 2019, to March 31, 2020, at \$10 per hour with a limit for Mr. Holbrook of \$3,360, unless otherwise authorized, and a limit for Mr. Roger Cox of \$5,880, unless otherwise authorized; seconded by Mr. Maas. The motion carried.

**IV. Communications - None**

**V. Executive Director's Report**

Mr. Svette gave his report. See attached report.

**VI. Reports on Current MetroParks**

Zack Svette said that he has spoken to Eagle Creek Designs about the log cabin on the Ellis Property and they would charge \$65.00 per hour to do an inspection on the log cabin. Mr. Sauer said that it is a good idea to have them do a cursory inspection and get general ideas on how to preserve the cabin. Mr. Sauer made a motion to spend up to a maximum of \$400 for Eagle Creek Designs to do an inspection of the log cabin on the Ellis Property; seconded by Mr. Maas. The motion carried.

Due to the fact that the volunteers at the North Road Nature Preserve are no longer available to work at the park, and the cost it would take for the MetroParks to maintain the North Road Nature Preserve and the amount received for 2019 MetroParks budget, Ms. DiCristofaro made a motion to close the North Road Nature Preserve until such time as funds are available to reopen; seconded by Mr. Sauer. The motion carried. Note: Mr. Svette will send a public notice regarding the closure of the North Road Nature Preserve to the news media.

**VII. Other Parks, Preserves and Lands**

No report.

**VIII. Future Planning**

The next scheduled MetroParks meeting will be held on **Wednesday, March 27, 2019**, at 4:15 p.m. in the Conference Room at 185 E. Market Street, Warren, Ohio.

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**IX. Adjournment**

There being no further business, Mr. Sauer made a motion to adjourn; seconded by Mr. Maas. The motion carried. The meeting was adjourned at 5:05 p.m.

Respectfully Submitted,

Mitzi Sabella, Secretary