

**Minutes of
Trumbull County MetroParks Board
Thursday, April 27, 2023**

A meeting of the Trumbull County MetroParks was called to order by the Chair, Nicolette Darkangelo, on Thursday, April 27, 2023, at 4:15 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

Nicolette Darkangelo
Kathy DiCristofaro
Kurt Sauer
Zachary Svette, Executive Director
Mitzi Sabella, Secretary
Bob Coupland, Tribune Chronicle

Also in attendance:

Public Comments - There were no public comments.

I. Approval of Board Minutes Special Board Meeting – January 26, 2023 and the Regular Meeting on January 26, 2023, and Special Meeting of April 22, 2023

Ms. DiCristofaro made a motion to approve the minutes from the Special Board Meeting of January 26, 2023, Regular Board Meeting of January 26, 2023, and Special Meeting of April 22, 2023; seconded by Mr. Sauer. The motion was carried.

II. Financial Report

The list of the bills paid were reviewed by the board. Mr. Sauer made a motion and seconded by Ms. DiCristofaro to approve the Financial Report. The motion was carried.

Mr. Sauer made a motion to accept the \$125,000 from the Trumbull County Commissioners for 2023; seconded by Ms. DiCristofaro. The motion was carried.

III. General Business

Ms. DiCristofaro made a motion to approve the following individuals: Thomas Holbrook, Randy Sampson and Christopher Zwetzig for independent contractor work at the parks for \$15.00 per hour up to \$9,000 each for the term of April 1, 2023, to March 31, 2024; seconded by Mr. Sauer. The motion was carried.

Ms. DiCristofaro made a motion to approve the contract with United Rentals for the 2023 portable restroom contract in the amount of \$3,900.00 and to authorize Zachary Svette to sign the contract; seconded by Mr. Sauer. The motion was carried.

Mr. Sauer made a motion to Amend and Approve the Sick and Vacation Leave Conversion Plan for Trumbull County MetroParks for the term effective January 1, 2023, through December 31, 2023, that was approved in January, 2023; seconded by Ms. DiCristofaro. The motion was carried. Note: The state requires no personal information in the action as was done in January. The plan is in compliance with *Ohio Revised Code* Section 145.01 and Ohio Administrative Code 145-1026, and shall be submitted to the Ohio Public Employees Retirement System (OPERS) for acceptance prior to the March 31, 2023, deadline.)

**Trumbull County MetroParks
Minutes of April 27, 2023
Page 2**

General Business, Continued:

Ms. DiCristofaro made a motion to approve the month-to-month contract for 2023 with Mitzi Sabella for Board Secretary at \$200 per month; seconded by Mr. Sauer. The motion was carried.

Mr. Sauer made a motion to approve Attorney Elizabeth Farbman, of Roth, Blair, Roberts, Strasfeld & Lodge at a rate of \$180.00/hour for Attorneys and \$105/hour for Paralegals to provide legal review/assistance as it relates to the Leavittsburg Dam Removal Project in which she will help with contracts and other legal work as required, and to authorize the Executive Director to sign the contract; seconded by Ms. DiCristofaro. The motion was carried.

Ms. DiCristofaro made a motion to approve the list of Pre-Qualified Engineering List of BSHM Consultants and GPD Group; seconded by Mr. Sauer. The motion was carried.

Mr. Sauer made a motion to approve the revised Mission, Vision and Core Values for the Park District as follows:

VALUES: Transparency; Collaboration & Partnerships; Volunteerism; Connectivity; Accountability & Stewardship of Resources; Healthy & Safe Environments.

VISION: Trumbull County MetroParks consistently provides conservation, recreation, and educational activities for all to enjoy.

NEW MISSION: The mission of the Trumbull County MetroParks is to promote health, recreation, conservation, and economic development for residents and visitors by developing, preserving, and managing park properties.

Current: [Trumbull County MetroParks will] conserve, manage, protect, and promote Trumbull County's natural resources for the benefit of the public's recreational needs, environmental education, awareness, health and enjoyment.

The motion was seconded by Ms. DiCristofaro. The motion was carried.

At 4:34 p.m. Mr. Sauer made a motion to go into Executive Session to discuss the employment and compensation of a public employee and to discuss the purchase and sale of property; seconded by Ms. DiCristofaro. Roll call was taken as follows: Ms. Darkangelo, yes; Ms. DiCristofaro, yes; and Mr. Sauer; yes. The motion was carried

At 5:06 p.m., Ms. DiCristofaro made a motion to come out of Executive Session; seconded by Mr. Sauer. Roll call was taken as follows: Ms. Darkangelo, yes; Ms. DiCristofaro, yes; and Mr. Sauer, yes. The motion was carried.

IV. Communications

No communications were presented to the board.

V. Executive Director's Report

Mr. Svette review his Director's Report that was presented to the board members. He pointed out that the Mahoning River adventures will be opening at Canoe City in May. He also reported that the parking lots at the parks will be getting resealed with the Road Tax Funds from ODOT very soon.

VI. Future Planning

The next scheduled regular meeting of MetroParks will be held on **Thursday, May 25, 2022**, at 4:15 p.m. at the Park Office on North River Road.

VII. Adjournment

There being no further business, Mr. Sauer made a motion to adjourn; seconded by Ms. DiCristofaro. The motion was carried. The meeting was adjourned at 5:10 p.m.

Respectfully Submitted,

Mitzi Sabella

Mitzi Sabella, Secretary