

**Minutes of  
Trumbull County MetroParks Board  
Thursday, August 25, 2022**

A meeting of the Trumbull County MetroParks was called to order by the Vice Chair, Kathy DiCristofaro, on Thursday, August 25, 2022, at 4:15 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

John Brown  
Kathy DiCristofaro  
Steve Maas  
Kurt Sauer  
Zachary Svette, Executive Director  
Mitzi Sabella, Secretary

Also in attendance: Bob Copeland, Tribune Chronicle

**Public Comments**

There were no public comments at this meeting.

**I. Approval of Board Minutes of July 28, 2022**

Mr. Brown made a motion to approve the minutes from the July 28, 2022, meeting; seconded by Mr. Maas. The motion was carried.

**II. Financial Report**

The list of the bills paid were reviewed by the board. Mr. Maas made a motion and seconded by Mr. Brown to approve the Financial Report. The motion was carried.

Mr. Sauer made a motion to approve the September Spin closeout report; seconded by Mr. Maas. The motion was carried.

Mr. Brown made a motion and seconded by Mr. Sauer to approve the following transfer and additional appropriations:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
981-060-5600-5600-3-506620	981-060-5600-5600-3-505512	\$542.00
Equipment – non-capital	Insurance	

Additional Appropriations:

+7,450.00 – 981-060-5600-5600-3-505602 – For surveying for dam removal  
+900.00 – 981-060-5600-5600-3-505501 – Park brochures and score cards

The motion was carried.

### **III. General Business**

Mr. Brown made a motion to approve the Occupancy and Use Agreement for Park Office in Howland Township from August 1, 2022, to August 1, 2037; seconded by Mr. Maas. The motion was carried.

Mr. Sauer made a motion to allow hunting during Deer Hunting Season at Lockwood Property in Bloomfield Township; seconded by Mr. Maas. The motion was carried.

### **IV. Communications**

Mr. Svette reported on the Notification of Filing of Auditor of State Report of the MetroParks for the years ended December 31, 2020, and 2021, that states that based on the results of our procedures, we found no significant compliance or accounting issues to report.

### **V. Executive Director's Report**

Mr. Svette reviewed his report with the board calling attention to the following:

- Applied for APR funds through the Commissioners' Office for the Baughman Bridge.
- Planning is going on for the Pups N Pumpkins and Smores Under the Stars events.

### **VI. Reports on Current MetroParks**

No further reports.

### **VII. Other Parks, Preserve and Lands**

At 4:47 p.m. Mr. Sauer made a motion to go into Executive Session to discuss the purchase of real property; seconded by Mr. Maas. Roll call was taken as follows: John Brown, Yes; Kathy DiCristofaro, Yes; Steve Maas, Yes; and Kurt Sauer; Yes. The motion was carried.

At 4:55 p.m. Mr. Sauer made a motion to come out of Executive Session; seconded by Mr. Brown. Roll call was taken as follows: John Brown, Yes; Kathy DiCristofaro, Yes; Steve Maas, Yes; and Kurt Sauer; Yes. The motion was carried.

No action was taken.

**VIII. Future Planning**

The next scheduled regular meeting of MetroParks will be held on **Thursday, September 22, 2022**, at 4:15 p.m. at the Park Office on North River Road.

**IX. Adjournment**

There being no further business, Mr. Sauer made a motion to adjourn; seconded by Mr. Brown. The motion was carried. The meeting was adjourned at 4:56 p.m.

Respectfully Submitted,

*Mitzi Sabella*

Mitzi Sabella, Secretary