

**Minutes of  
Trumbull County MetroParks Board  
Thursday, March 28, 2024**

A meeting of the Trumbull County MetroParks was called to order by the Chair, Randy Fabrizio, on Thursday, March 28, 2024, at 4:15 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

Board Members: Randy Fabrizio, Chair  
John Brown  
Nicolette Darkangelo  
Kurt Sauer

MetroParks Staff: Zachary Svette, Executive Director  
Fannie Miller, Office Manager

Also in attendance: Bob Coupland, Tribune Chronicle

**Public Comments**

There were no public comments at this meeting.

**I. Approval of Board Minutes of February 22, 2024**

Ms. Darkangelo made a motion, seconded by Mr. Sauer, to approve the minutes from the Board Meeting of February 22, 2024. The motion was carried.

**II. Financial**

The list of the bills paid was reviewed by the board. Mr. Brown made a motion seconded by Mr. Sauer to approve the list of the bills. The motion was carried.

Mr. Brown made a motion to approve the following appropriation #1 and seconded by Ms. Darkangelo. The motion was carried.

1. Appropriate 981-060-5600-5600-3-506512 (Expense)  
Licenses, Permits and Refunds: \$300.00

Ms. Darkangelo made a motion to approve the following appropriation #2 and seconded by Mr. Sauer. The motion was carried.

2. Appropriate 982-000-5600-5623-3-405500 (Revenue)  
WRRSP Funds expected to receive and expended in 2024: \$687,532.00

Mr. Sauer made a motion to approve the following appropriations: #3, #4, and #5 and seconded by Ms. Darkangelo. The motion was carried.

3. Appropriate 982-060-5600-5623-3-505609 (Expenses)  
Design and Construction Management: \$82,000.00
4. Appropriate 982-060-5600-5623-3-505610 (Expenses)  
Engineering (Design Build): \$595,532.00
5. Appropriate 982-060-5600-5623-3-505604 (Expenses)  
Attorney: \$10,000.00

### **III. General Business**

Ms. Darkangelo made a motion to approve Thomas Holbrook and Randy Sampson for independent contractor work at \$15.00 per hour up to \$9,000 for the term of April 1, 2024, to March 31, 2025, and to authorize Zachary Svette to sign the contracts. Mr. Sauer seconded the motion. The motion was carried.

Mr. Sauer made a motion to approve the contract with Johnny on the Spot LLC for the 2024 portable restroom contract in the amount of \$3,600.00 and to authorize Zachary Svette to sign the contract. Mr. Brown seconded the motion. The motion was carried.

Mr. Brown made a motion to approve the list of Pre-Qualified Engineering List – See Attached. Ms. Darkangelo seconded the motion. The motion was carried.

Mr. Brown made a motion to approve the agreement with GPD Group in the amount of \$12,000 to provide professional engineering services for the Eastgate Planning Grant PY2025, Educational Corridor Project. And to allow Zachary Svette, Executive Director, to sign the agreement on behalf of the board. Mr. Sauer seconded the motion. The motion was carried.

Mr. Sauer made a motion to approve the grant agreement with Eastgate Council of Governments and to allow Zachary Svette, Executive Director, to sign the agreement on behalf of the board. (Federal Share 90%, Local Share 10%). Local share is being paid in part by KSUTC, TCTC and the MetroParks. Mr. Brown seconded the motion. The motion was carried.

Mr. Sauer made a motion to approve the meeting with the Trumbull County Commissioners regarding the Dam Removal on April 9, 2024 at 1:00 pm. Mr. Fabrizio seconded the motion. The motion was carried.

The board decided to address the agenda item: Mission, Vision, and Core Values at a later date.

#### **IV. Communications**

Mr. Svette reported receiving an email from the Trumbull County Sanitary Sewer District with a request for a permanent utility easement for the Meadowbrook Sanitary Sewer Project at North Leavitt Road in Leavittsburg, Ohio for the consideration of \$1.00.

Mr. Sauer made a motion and was by seconded by Ms. Darkangelo to authorize Zachary Svette, Executive Director, to review the required documents and to allow Randy Fabrizio, Chair of Board, to sign any required documents for the utility easement to the Trumbull County Commissioners for the Meadowbrook Sanitary Sewer Project for the cash consideration of \$1.00. The area is located North of Meadowbrook Drive and between Old Leavitt and North Leavitt Roads. The motion was carried.

#### **V. Executive Director's Report-See Attached Report**

#### **VI. Future Planning**

**Next meeting: May 23, 2024-4:15 p. m.**

#### **VII. Adjournment**

There being no further business, Mr. Sauer made a motion to adjourn; seconded by Ms. Darkangelo. The motion was carried. The meeting was adjourned at 5:25 p.m.

Respectfully Submitted,

*Fannie Miller*

Fannie Miller, Secretary