

**Minutes of
Trumbull County MetroParks Board
Thursday, July 27, 2023 2023**

A meeting of the Trumbull County MetroParks was called to order by the Chair, Nicolette Darkangelo, on Thursday, July 27, 2023, at 4:16 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

John Brown, Jr.
Nicolette Darkangelo
Kathy DiCristofaro
Kurt Sauer
Steve Maas
Zachary Svette, Executive Director
Mitzi Sabella, Secretary

Also in attendance:

Bob Coupland, Tribune Chronicle
Cindee Mines
Trumbull County Martha Yoder

Public Comments

Cindee Mines was in attendance to let the board know that she is interested in what is happening with the log cabin in Braceville Township. She stated that she is interested in saving it, and has spoken to log cabin experts on the matter. She said that the first thing is to get the vegetation that is overgrown cleaned up and that she could get a volunteer group together. Ms. Darkangelo stated that the MetroParks has no money especially since the park levy did not pass last year. Mr. Brown, Jr. stated that he would like to meet with a volunteer group, and he mentioned that the neighbor does mow the grass at the cabin. Mr. Svette said that to rehab the cabin could cost @\$250,000, and there are no large funding sources available. Mrs. Mines said that the cabin needs to be stabilized now before it starts to deteriorate and maybe do some fundraising for money and or supplies.

Trumbull County Auditor, Martha Yoder, then spoke and explained the duties of the Auditor's Office, and she stated that she is in the process of learning all the duties. Mr. Svette discussed the MetroParks' projects and responsibilities, and that they the run on what the County Commissioners appropriate to them each year. He also explained that the park secretary, who is an independent contractor, will be retiring in the fall, and he would like to hire an actual employee for the Park District. Mrs. Yoder said should would like to work with the MetroParks' board.

I. Approval of Board Minutes of May 25, 2023

Mr. Brown, Jr. made a motion and seconded by Mr. Maas to approve the minutes from the Board Meeting of May 25, 2023, with a correction made in the Adjournment section to read: "Mr. Maas made a motion to adjourn; seconded by Mr. Brown." The motion was carried.

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II. Financial Report

The list of the bills paid were reviewed by the board. Mr. Sauer made a motion and seconded by Mr. Maas to approve the Financial Report with a correction on the third line to change from \$400 to \$200. The motion was carried.

Ms. DiCristofaro made a motion to approve the following additional appropriation and transfers:

*Additional Appropriation: \$11,640,57 into 981-060-5600-5600-3-50560, Taxes, and Levies, for the 2022 Election Expenses for Levy.

*Transfer from 981-060-5600-5600-3-505501, Advertising and Printing. to 981-060-5600-5600-3-505604, Legal Services: \$500.00

*Transfer from 981-060-5600-5600-3-505524, Temp. Services, to 981-060-5600-5600-3-505522, Utilities, \$600.00

Transfer from 981-060-5600-5600-3-505524, Temp Services, to 981-060-5600-5600-3-505422, Recreational Equipment for a pop up tent: \$800.00

Motion was seconded by Mr. Brown, Jr. The motion was carried.

Mr. Sauer made a motion to approve accepting a donation from William and Cathy Hoover for the Bike Trail in the amount of \$100.00. Probate Court approved the donation on June 23, 2023.

III. General Business

Mr. Maas made a motion to accept the donation of a DGA Mach 7 Disc Golf Basket valued at \$550.00 from the Trumbull County Disc Golf Associaton; seconded by Ms. DiCristofaro. The motion was carried.

Mr. Brown, Jr. made a motion to approve Zachary Svette to sign all necessary docuemnts for the WRRSP Leavittsburg Dam Removal Project; seconded by Mr. Maas. The motion was carried.

Ms. DiCristofaro made a motion to approve MS Consultants as the Criteria Engineer for the Leavittsburg Dam Removal in the amount of \$174,349.00 to be paid through WRRSP Funds and pending legal and OEPA approval; seconded by Mr. Sauer. The motion was carried.

Ms. Darkangelo made a motion to approve the Environmental Covenant for the WRRSP Grant for the Leavittsburg Dam Removal Project and authorize Zachary Svette to sign on behalf of the MetroParks Board; seconded by Mr. Maas. The motion was carried.

Mr. Sauer made a motion to approve the Hunting Policy; seconded by Mr. Brown, Jr. and to accept applications through August 31st. advertise and to have a lottery drawing via Facebook Live. The motion was carried.

IV. Communications

No communications were presented to the board.

V. Executive Director's Report

Mr. Svette reviewed his Director's Report that was presented to the board members. He highlighted the following: Park's parking lots are striped and sealed. Pervious pavement will be installed at the Park Office, discussed Pups and Pumpkins and Smores under the Stars events. He also stated that UHC will sponsor the Pups and Pumpkins event for \$1,500. He also stated that Sara is finishing up the focus groups under the Mission Vision Core Values. While the members were discussing the Pups and Pumpkins event, County Auditor Yoder said that she would like to have a pop up stand at the event to do dog licenses, which her office is in charge of.

VI. Future Planning

The next scheduled regular meeting of MetroParks will be held on **Thursday, August 24 2022**, at 4:15 p.m. at the Park Office on North River Road.

VII. Adjournment

There being no further business, Ms. Darkangelo made a motion to adjourn; seconded by Mr. Mass. The motion was carried. The meeting was adjourned at 5:15 p.m.

Respectfully Submitted,

Mitzi Sabella

Mitzi Sabella, Secretary