

**Minutes of  
Trumbull County MetroParks Board  
Thursday, July 28, 2022**

A meeting of the Trumbull County MetroParks was called to order by the Chair, Nicolette Darkangelo, on Thursday, July 28, 2022 at 4:15 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

John Brown  
Nicolette Darkangelo, Chair  
Kurt Sauer  
Zachary Svette, Executive Director  
Mitzi Sabella, Secretary

Also in attendance:                      Bob Copeland, Tribune Chronicle

**Public Comments**

There were no public comments at this meeting.

**I.     Approval of Board Minutes of June 9 & 28, 2022**

Mr. Brown made a motion to approve the minutes from the June 9 and June 23, 2022, meetings; seconded by Mr. Sauer. The motion was carried.

**II.    Financial Report**

The list of the bills paid were reviewed by the board. Mr. Brown made a motion and seconded by Mr. Sauer to approve Financial Report. The motion was carried.

Mr. Brown made a motion and seconded by Mr. Sauer to approve the following transfers:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
981-060-5600-5600-3-506401 Taxes, levies	981-060-5600-5600-3-505205 Gasoline	\$1,585.44
981-060-5600-5600-3-506620 Equip. non capital.	981-060-5600-5600-3-505302 Equipment Maint.	\$ 550.00
981-060-5600-5600-3-505506 Building Repair	981-060-5600-5600-3-505303 Building/Ground Materials	\$2,000.00

The motion was carried.

Mr. Sauer made a motion to accept a donation to the bike trail in memory of Nancy Shuster from Christine and Bruce Kimes for \$100; seconded by Mr. Brown. The motion carried. Note: Probate Court has approved this donation.

**II. Financial Report, Continued:**

Mr. Sauer made a motion to amend the action taken on January 27, 2022, to set the new mileage rate to 62.5 cents from 58.5 cents starting July 1, 2022; seconded by Mr. Brown. The motion was carried.

Mr. Brown made a motion to amend the addition to the section on the By-Laws of the Trumbull County Metropolitan Park District under Section X: Financial Policy to:

The Trumbull County MetroParks Board of Commissioners must approve the following actions before they take place:

1. Transfer of funds in district accounts
2. Appropriation of funds
  - a. Existing funds
  - b. Grant monies
3. Transfer of appropriations
4. Creation of new fund numbers
5. Deposit of funds into district accounts

Mr. Sauer seconded the motion, and it was carried.

**III. General Business**

Mr. Brown made a motion to recommend to the Probate Judge the reappointment of Kurt Sauer and Steve Maas to the MetroParks Board at the end of the year for a three – year term; seconded by Ms. Darkangelo. The motion was carried.

**IV. Communications**

Mr. Svette reported that the MetroParks was audited by the State Auditor’s office, and he stated that he sent an email to the board members earlier stating that the State Auditor has completed the audit of the MetroParks and there were no findings or comments. Mr. Svette also stated that the cost of the audit is \$400. Mr. Svette stated there were two suggestions that the State Auditor’s Office made: put public notices with the minutes and change the object code for donations.

**V. Executive Director's Report**

Mr. Svette reviewed his report with the board calling attention to the following:

- Applied for APR funds through the Commissioners' Office for the Baughman Bridge.
- Reported that the lease renewal will be coming up soon for the Park Office on N. River Road.

**VI. Reports on Current MetroParks**

No further reports.

**VII. Other Parks, Preserve and Lands**

**MetroParks Events**

- Reported that there have not been many registrations for the September Spin Bike Ride on September 10, 2022– may have to cancel it.
- Reported that the following will be occurring in October: Smores under the Stars – October 1, 2022, and Pups & Pumpkins – October 30, 2022.

**Future Planning**

The next scheduled regular meeting of MetroParks will be held on **Thursday, August 25, 2022**, at 4:15 p.m. at the Park Office on North River Road.

**VIII. Adjournment**

There being no further business, Mr. Sauer made a motion to adjourn; seconded by Mr. Brown. The motion was carried. The meeting was adjourned at 4:54 p.m.

Respectfully Submitted,

*Mitzi Sabella*

Mitzi Sabella, Secretary