

**Minutes of
Trumbull County MetroParks Board
Thursday, June 27, 2024**

A meeting of the Trumbull County MetroParks was called to order by the Chair, Randy Fabrizio, on Thursday, June 27, 2024, at 4:15 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

Board Members: Randy Fabrizio, Chair
John Brown
Steven Maas
Nicolette Darkangelo
Kurt Sauer

MetroParks Staff: Zachary Svette, Executive Director
Fannie Miller, Office Manager

Also in attendance: Bob Coupland, Tribune Chronicle

Public Comments

No public comments.

I. Approval of the Board Minutes of the May 23, 2024, Regular Meeting.

Mr. Sauer made a motion, seconded by Ms. Darkangelo, to approve the minutes from the Board Meetings of May 23, 2024. The motion was carried.

II. Financial

The list of the bills paid was reviewed by the board. Mr. Sauer made a motion seconded by Mr. Maas to approve the list of bills. The motion was carried.

Mr. Sauer made a motion to approve the following transfer #1 and seconded by Mr. Brown. The motion was carried.

1. Transfer from 981-060-5600-5600-3-505157 (Hospitalization) to 981-060-5600-5600-3-505507-\$100.00 (Computer Service and Software)

Ms. Darkangelo made a motion to approve the following transfer #2 and seconded by Mr. Sauer. The motion was carried.

2. Transfer from 981-060-5600-5600-3-505524 (Temporary Services) to 981-060-5600-5600-3-505512-\$1,100.00 (Insurance)

Mr. Darkangelo made a motion to approve the following transfer #3 and seconded by Mr. Brown. The motion was carried.

3. Transfer from 981-060-5600-5600-3-505524 (Temporary Services) to 981-060-5600-5600-3-505523-\$1,500.00 (Vehicle Maintenance)

Mr. Maas made a motion to approve the following transfer #4 and seconded by Mr. Brown. The motion was carried.

4. Transfer from 981-060-5600-5600-3-505524 (Temporary Services) to 981-060-5600-5600-3-505201-\$750.00 (Office Supplies)

Ms. Darkangelo made a motion to approve the following appropriation: #1 and seconded by Mr. Sauer. The motion was carried.

1. Appropriate 982-000-5600-5625-3-409100-Revenue and 982-060-5600-5625-3-505610-Expense (Engineering): \$12,000.00

Mr. Sauer made a motion to approve the following appropriations: #2 and seconded by Ms. Darkangelo. The motion was carried.

2. Appropriate 981-060-5600-5600-3-505415-Revenue and Expense (Maintenance Equipment): \$8,121.00

Mr. Maas made a motion to approve the following appropriations: #3 and seconded by Ms. Darkangelo. The motion was carried.

3. Appropriate 981-060-5600-5600-3-505303-Revenue and Expense (Buildings/Grounds Maintenance): \$2,000.00

Mr. Brown made a motion to approve the June 2025 Budget Submittal. Ms. Darkangelo seconded the motion. The motion was carried.

III. General Business

Mr. Brown made a motion to approve the Revised Hunting Policy for the upcoming 24/25 hunting season. Mr. Maas seconded the motion. The motion was carried.

Mr. Brown made a motion to approve the Payroll Policy (see attached). Mr. Sauer seconded the motion. The motion was carried.

Mr. Maas made a motion to approve, in the amount of \$9,185.80, Bare Root Landscaping to install 20 trees at Range 4 property in Lordstown Village. Funding for the project is from Clean Ohio Grant Funds. Mr. Sauer seconded the motion. The motion was carried.

Mr. Svette talked about the safety risks of having to transport fuels for park equipment in multiple small containers and requested approval for the purchase of 300-gallon gas and diesel tanks to be located at Sunside Trailhead for fuel storage. After some discussion,

Mr. Sauer made a motion to approve the purchase and delivery of a 300-gallon gas tank and a 300-gallon diesel tank from Stanwade Metal Products, Inc. (located in Hartford, Ohio 44424) in the amount of \$8,121.00. PEP+ Grant will be applied in the amount of \$1,000.00. Mr. Maas seconded the motion. The motion was carried.

The board decided to address the agenda item: Mission, Vision, and Core Values at a later date.

Mr. Brown was excused at 5:00 p.m.

IV. Communications

V. Executive Director's Report-See Attached Report

Mr. Svette went over the status of current projects.

VI. Future Planning

Next meeting: July 26, 2024-Meet at Park Office at 7:45 a.m. for Park Tour

VII. Adjournment

There being no further business, Mr. Maas made a motion to adjourn; seconded by Mr. Sauer. The motion was carried. The meeting was adjourned at 5:15 p.m.

Respectfully Submitted,

Fannie Miller

Fannie Miller, Secretary