

**Minutes of
Trumbull County MetroParks Board
Thursday, May 27, 2021**

A meeting of the Trumbull County MetroParks was called to order by the Vice Chair, Kathy DiCristofaro, on Thursday, May 27, 2021, at 4:18 p.m. via Zoom. Those in attendance included the following:

John Brown, Jr.
Kathy DiCristofaro, Vice Chair
Steve Maas
Kurt Sauer
Zachary Svette, Operations Director
Mitzi Sabella, Secretary

Public Comments - None

I. Approval of Board Minutes of April 22, 2021

Mr. Brown, Jr. made a motion to approve the minutes from the April 22, 2021, regular meeting; seconded by Mr. Sauer. The motion was carried.

II. Financial Report

The list of the bills paid were reviewed by the board. Mr. Maas made a motion to approve the financial report; seconded by Mr. John Brown, Jr. The motion was carried.

Mr. John Brown, Jr. made a motion to accept the following donation for a Memorial Bench "In living Memory of John and Jack Beard" from: \$900 from Michael Hartin. Mr. Sauer seconded the motion, and it was carried.

Mr. Maas made a motion to accept a donation for the Western Reserve Greenway (North) from Paul and Michele Bar for \$100; seconded by Mr. Sauer. The motion was carried.

Mr. Sauer made a motion to submit a preliminary budget for \$420,000 for 2022; seconded by Mr. Brown, Jr. The motion was carried.

Mr. Sauer made a motion and seconded by Mr. Maas to approve the following transfers:

981-060-5600-5600-3-505524	to	981-060-5600-5600-3-505415	\$6,900.00
Temp. Services		Maintenance Equipment (Mower)	
981-006-5600-5600-3-505524	to	981-060-5600-5600-3-506935	\$ 35.00
Temp. Services		Background Check Kinkead	
981-060-5600-5600-3-505524	to	981-060-5600-5600-3-505303	\$ 1,000.00
Temp Services		Building/Grants Maint. (Signs)	

The motion carried.

III. General Business

Mr. Brown, Jr., made a motion to approve Resolution No. 2021-2 with a change in the signature line from Ms. Darkangelo to Mr. John Brown, Jr; seconded by Ms. DiCristofaro. The motion was carried.

Ms. DiCristofaro made a motion to approve and authorize Zachary Svette, Executive Director, to sign the Purchase and Sale Agreement with WRLC for the Harris Property; seconded by Mr. Sauer. The motion was carried.

Mr. Brown, Jr. made a motion to sign an MOU with the Trumbull County Council of Governments (COG) for work involving the Creating Health Communities grant; seconded by Mr. Sauer. The motion was carried.

Mr. Sauer made a motion to approve Mr. Svette spending up to \$2,500 for the new office (supplies, computer equipment, printer, etc.) in Howland seconded by Mr. Brown, Jr. The motion was carried. The board instructed Mr. Svette to find used furniture and equipment to keep costs down.

Mr. Brown, Jr. made a motion to approve Mahoning River Adventures getting internet service at the Canoe City MetroPark in Warren Township at their own cost; seconded by Mr. Maas. The motion was carried.

IV. Communications – None

V. Executive Director's Report

Mr. Svette reviewed his report with the board. During this report, the board members stated that they are in favor of not having portable toilets at the parks until the year 2022.

Mr. Sauer gave a report on the Baughman Bridge in Bristol Township. He stated that a 3-foot thick piece of slope which included part of the bike trail broke away. He said a temporary and probably permanent fix would be to drive a piling into the tow of the slope. which would cost between \$75,000 to \$100,000. He said that the area is closed now. Mr. Sauer made the suggestion that the Park District engage a local engineering firm to give a quote for a preliminary engineering estimate for the repair, then look for funding sources that are available. He stated that they could then go to the County Commissioners with matching funds and show what is available and the amount they would need to ask the Commissioners for. He said the bridge cannot be opened safely until it is fixed.

VI. Executive Director's Report, Continued:

Mr. Svette said that he has spoken to the Park's insurance provider and the Rail Commission, owner of the rail line, and both said it has to remain closed. He said the Rail Commission stated that they may have funds for help with repairs, but want to see plans. Mr. Maas suggested getting media attention to show the problem and that there are no funds available to the MetroParks currently.

The board also decided to not pursue legal action against the person that caused fire damage to the parking lot at Foster MetroPark in Newton Township.

VII. Reports on Current MetroParks – No further reports.

VIII. Other Parks, Preserve and Lands – No report.

IX. Future Planning

The next scheduled regular meeting of MetroParks will be held on **Thursday, June 24, 2021**, at 4:15 p.m. via Zoom.

X. Adjournment

There being no further business, Ms. DiCristofaro made a motion to adjourn; seconded by Mr. Brown, Jr. The motion was carried. The meeting was adjourned at 5:15 p.m.

Respectfully Submitted,

Mitzi Sabella, Secretary