

**Minutes of
Trumbull County MetroParks Board
Thursday, August 24, 2023 2023**

A meeting of the Trumbull County MetroParks was called to order by the Chair, Nicolette Darkangelo, on Thursday, August 24, 2023, at 4:17 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

Nicolette Darkangelo
Kathy DiCristofaro
Kurt Sauer
Steve Maas
Zachary Svette, Executive Director
Mitzi Sabella, Secretary

Also in attendance:

Bob Coupland, Tribune Chronicle
Sarah Lowery

Public Comments

There were no public comments at this meeting.

I. Approval of Board Minutes of July 27, 2023

Mr. Sauer made a motion and seconded by Mr. Maas to approve the minutes from the Board Meeting of July 27, 2023. The motion was carried.

II. Financial Report

The list of the bills paid were reviewed by the board. Mr. Sauer made a motion and seconded by Mr. Maas to approve the Financial Report. The motion was carried.

Mr. Svette explained that there was a \$418 credit toward the liability insurance for this year.

Mr. Sauer made a motion to approve the following transfers:

*Transfer from 981-060-5600-5600-3-505524, Temp. Services to 981-060-5600-5600-3-505532, Pest Control: \$300.00

*Transfer from 981-060-5600-5600-3-505523, Veh. Maint. to 981-060-5600-5600-3-50415, Maint. Equipment, \$356.98

Motion was seconded by Ms. DiCristofaro. The motion was carried.

III. General Business

Ms. DiCristofaro made a motion to approve Resolution No. 2023-2 – authorizing the Executive Director of the Trumbull County MetroParks to submit an application for Clean Ohio Green Space Conservation Grant Funding the purchase and protection of the Champion Wetland Connector Property; seconded by Mr. Sauer. The motion was carried.

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General Business, Continued:

Sarah Lowery was in attendance to discuss the Short-Term and Long-Term goals of the Focus Group. She stated that after engaging with over two dozen Trumbull County stakeholders in six separate focus groups, two things are very clear: there is significant support for the MetroParks, and there could be more if more people knew about the MetroParks and the facilities and program offered. She stated that the next step would be adoption of the plan.

Mr. Svette mentioned that the following terms are up at the end of the year: Ms. Darkangelo and Ms. DiCristofaro. He stated that a Letter of Recommendation from the board will be send by November.

IV. Communications

No communications were presented to the board.

V. Executive Director's Report

Mr. Svette reviewed his Director's Report that was presented to the board members. He reported that the portable restrooms will be pulled September 30, 2023. He and Ms. Darkangelo reported on the two upcoming events: Smores under the Stars on October 7th and Pups N Pumpkins on October 29th.

VI. Future Planning

The next scheduled regular meeting of MetroParks will be held on **Thursday, September 28, 2023**, at 4:15 p.m. at the Park Office on North River Road.

VII. Adjournment

There being no further business, Ms. DiCristofaro made a motion to adjourn; seconded by Mr. Mass. The motion was carried. The meeting was adjourned at 5:17 p.m.

Respectfully Submitted,

Mitzi Sabella

Mitzi Sabella, Secretary