

**Minutes of
Trumbull County MetroParks Board
Thursday, September 28, 2023**

A meeting of the Trumbull County MetroParks was called to order by the Chair, Nicolette Darkangelo, on Thursday, September 28, 2023, at 4:16 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

Nicolette Darkangelo
Kathy DiCristofaro
Kurt Sauer
Steve Maas
Zachary Svette, Executive Director
Mitzi Sabella, Secretary

Also in attendance: Barb Rosenblum

Public Comments

There were no public comments at this meeting.

I. Approval of Board Minutes of August 24, 2023

Ms. DiCristofaro made a motion and seconded by Mr. Maas to approve the minutes from the Board Meeting of August 24, 2023. The motion was carried.

II. Financial Report

The list of the bills paid were reviewed by the board. Mr. Sauer made a motion and seconded by Mr. Maas to approve the Financial Report. The motion was carried.

Ms. DiCristofaro made a motion and seconded by Mr. Maas to approve the following appropriations:

Appropriate \$1,000 to Advertising and Printing Publications - 981-060-5600-5600-3-505501

Appropriate \$500.00 to Operations Supplies - 981-060-5600-5600-3-505214

The motion was carried.

Ms. DiCristofaro made a motion to approve a transfer from 981-060-5600-5600-3-505506, Building and Maintenance to 981-060-5600-5600-3-505522, Utilities: \$500.00; seconded by Mr. Maas. The motion was carried.

Mr. Maas made a motion to approve the transfer from 981-060-5600-5600-3-505506, Building and Maintenance to 981-060-5600-5600-3-506620, Equipment Non Capital: \$375.00; seconded by Mr. Sauer. The motion was carried.

Financial Report – Continued:

Ms. DiCristofaro made a motion to approve the transfer from 981-060-5600-5600-3-505506, Building and Maintenance to 981-060-5600-5600-3-505303, Buildings Grounds and Maintenance: \$250.00; seconded by Mr. Sauer. The motion was carried.

III. General Business

Mr. Svette reported that he will have something in October for the board regarding the Short-Term and Long-Term Goals from the work with Sarah Lowry from HCP.

Mr. Sauer made a motion to approve the nomination letter for Zachary Svette, Executive Director for the District Natural Resource Advisory Council (NRAC); seconded by Ms. DiCristofaro. The motion was carried.

At 4:34 p.m. Ms. DiCristofaro made a motion to go into Executive Session to consider the employment and/or compensation of a public employee or official; seconded by Mr. Sauer. Roll call followed:

Ms. DiCristofaro, Yes
Ms. Darkangelo, Yes
Mr. Maas, Yes
Mr. Sauer, Yes

Mitzi Sabella was asked to attend.

At 5:15 p.m. Mr. Sauer made a motion to come out of Executive Session; seconded by Mr. Maas. Roll call followed:

Ms. DiCristofaro, Yes
Ms. Darkangelo, Yes
Mr. Maas, Yes
Mr. Sauer, Yes

IV. Communications

No communications were presented to the board.

V. Executive Director's Report

Mr. Svette reviewed his Director's Report that was presented to the board members. He and Ms. Darkangelo reported on the two upcoming events: Smores under the Stars on October 7th and Pups N Pumpkins on October 29th.

VI. Future Planning

The next scheduled regular meeting of MetroParks will be held on **Thursday, October 26, 2023**, at 4:15 p.m. at the Park Office on North River Road.

VII. Adjournment

There being no further business, Ms. DiCristofaro made a motion to adjourn; seconded by Mr. Mass. The motion was carried. The meeting was adjourned at 5:17 p.m.

Respectfully Submitted,

Mitzi Sabella

Mitzi Sabella, Secretary