

**Minutes of
Trumbull County MetroParks Board
Thursday, March 24, 2022**

A meeting of the Trumbull County MetroParks was called to order by the Vice Chair, Kathy DiCristofaro, on Thursday, March 24, 2022, at 4:15 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

John Brown, Jr., (Joined at 4:28 p.m.)
Kathy DiCristofaro, Vice Chair
Steve Maas
Kurt Sauer
Zachary Svette, Executive Director
Mitzi Sabella, Secretary

Also in attendance: Bob Copeland, Tribune Chronicle

Public Comments

There were no public comments at this meeting.

I. Approval of Board Minutes of January 27, 2022

Mr. Maas made a motion to approve the minutes from the January 27, 2022, reorganization and regular meetings; seconded by Mr. Sauer. The motion was carried.

II. Financial Report

The list of the bills paid were reviewed by the board. Mr. Sauer made a motion and seconded by Mr. Maas. The motion was carried.

Mr. Maas made a motion and seconded by Mr. Sauer the following transfers:

<u>From</u>	<u>To</u>	<u>Amount:</u>
981-060-5600-5600-3-505303 Building Grounds Maint.	981-060-5600-5600-3-505507 Computer Service/Software	\$ 1.75
981-060-5600-5600-3-505201 Office Supplies	981-060-5600-5600-3-505302 Equipment Maint.	\$ 450.00
981-060-5600-5600-3-505524 Temp Service	981-060-5600-5600-3-505604 Atty. Fee	\$ 60.00
981-060-5600-5600-3-505524 Temp Service	981-060-5600-5600-3-505301 Vehicle Maint.	\$1000.00

The motion was carried.

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III. General Business

Mr. Maas made a motion to accept the donation of \$130 from the Warren City Federation of Women's Club for a birdhouse to be built at Clarence Darrow MetroPark; seconded by Mrs. DiCristofaro. The motion was carried. Note: Probate Court approved the donation.

Mr. Maas made a motion to approve the following individuals (Roger Cox, Tom Holbrook, Randy Sampson) for independent contractor work at \$15.00 per hour up to \$9,000 for the term of April 1, 2022, to March 31, 2023; seconded by Mrs. DiCristofaro. The motion carried.

Mr. Sauer made a motion to approve the contract with United Rentals for the 2022 portable restroom contract in the amount of \$2,970.00 and to authorize Zachary Svette to sign the contract; seconded by Mr. Maas. The motion was carried.

Mr. Maas made a motion to approve the purchase of two winches for the Gators for use in the park district in the amount of \$1,000 from Amazon; seconded by Mr. Sauer. The motion carried.

Mr. Maas made a motion to approve the revised By-laws for Trumbull County MetroParks (see attachment); seconded by Mr. Brown, Jr. The motion carried.

Mr. Sauer made a motion to approve the Bristol Stone Arch Bridge Embankment Failure, Corrective Action Study and to send the letter to the Trumbull County Commissioners; seconded by Mr. Maas. The motion was carried.

IV. Communications – None.

V. Executive Director's Report

Mr. Svette reviewed his report with the board calling attention to the following:

- Phase 4 of the bike trail is delayed for about a year.
- Dam removal is being reviewed.
- Working with City of Cortland to get state capital budget request for a pavilion at East Lake Park.
- Sheriff's Department will hopefully start mowing in Spring.

VI. Reports on Current MetroParks

No further reports.

VII. Other Parks, Preserve and Lands

MetroParks Events

September 10, 2022, “September Spin” bike ride scheduled. The ride will go from KSU Trumbull Campus to Oakfield Trailhead.

Future Planning

The next scheduled regular meeting of MetroParks will be held on **Thursday, April 28, 2022**, at 4:15 p.m. at the Park Office on North River Road.

VIII. Adjournment

There being no further business, Mr. Brown, Jr. made a motion to adjourn; seconded by Mr. Maas. The motion was carried. The meeting was adjourned at 4:54 p.m.

Respectfully Submitted,

Mitzi Sabella

Mitzi Sabella, Secretary