

**Minutes of
Trumbull County MetroParks Board
Thursday, June 9, 2022**

A meeting of the Trumbull County MetroParks was called to order by the Vice Chair, Kathy DiCristofaro, on Thursday, June 9, 2022 at 4:15 p.m. at the Park Office at 3983 N. River Road in Howland Township. Those in attendance included the following:

John Brown
Nicolette Darkangelo, Chair
Kathy DiCristofaro, Vice Chair
Kurt Sauer
Zachary Svette, Executive Director
Mitzi Sabella, Secretary

Also in attendance: Bob Copeland, Tribune Chronicle

Public Comments

There were no public comments at this meeting.

I. Approval of Board Minutes of March 24, 2022

Mr. Brown made a motion to approve the minutes from the March 24, 2022, reorganization and regular meetings; seconded by Mr. Sauer. The motion was carried.

II. Financial Report

The list of the bills paid were reviewed by the board. Mr. Sauer made a motion and seconded by Ms. Darkangelo to approve Financial Report. The motion was carried.

Mr. Brown made a motion and seconded by Mr. Sauer to approve the following transfers and additional appropriations:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
981-060-5600-5600-3-505524 Temp. Services	981-060-5600-5600-3-505415 Maint Equipment (Winches)	\$1,000.00
981-060-5600-5600-3-505506 Bldg. Repairs and Maint.	981-060-5600-5600-3-505509 Refreshment Services (Bike Tour)	\$ 400.00

Additional Appropriations:

981-060-5600-5600-3-506401 Taxes, Levies, Assessments	+2,200.00	For payment of election day invoice
981-060-5600-5600-3-506835 Sheriff Fees	+35.00	To reimbursement Randy Sampson for fingerprinting to work for MetroParks

The motion was carried.

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III. General Business

Mr. Sauer made a motion to approve Resolution No. 2022-1 – Request the Trumbull County Auditor to Certify Estimate Revenue of Proposed Levy; seconded by Ms. DiCristofaro. Roll call followed:

Mr. Brown, Yes
Ms. Di Cristofaro, Yes
Ms. Darkangelo, Yes
Mr. Sauer, Yes

The motion carried.

Mr. Sauer made a motion to accept the donation of 18-disc golf baskets from DGA Replay Program and to approve the donation of 18 baskets to the Warren City Schools; seconded by Mr. Brown. The motion carried.

Mr. Brown made a motion to approve the 2023 budget; seconded by Mr. Sauer. The motion was carried.

Mr. Sauer made a motion to approve the Pre-Qualified Engineering List, copy is attached; seconded by Ms. Darkangelo. The motion was carried.

Mr. Sauer made a motion to approve Lottery Hunting as open ended at the Trock Property; seconded by Mrs. DiCristofaro. The motion was carried.

Mr. Brown made a motion to approve the agreement with MS Consultants for survey work to complete required documentation for the Dam Removal Project in the amount of \$7,450, pending approval of OEPA; seconded by Mr. Sauer. The motion was carried.

At 4:43 p.m., Mr. Sauer made a motion to go into executive session to discuss the purchase of property; seconded by Mr. Brown. Roll call followed:

Mr. Brown, Yes
Ms. Di Cristofaro, Yes
Ms. Darkangelo, Yes
Mr. Sauer, Yes

The motion was carried. Mitzi Sabella was invited to stay at the meeting.

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General Business, Continued:

At 4:50 p.m., Mr. Sauer made a motion to come out of executive session; seconded by Ms. Darkangelo. Roll call followed:

Mr. Brown, Yes
Ms. Di Cristofaro, Yes
Ms. Darkangelo, Yes
Mr. Sauer, Yes

The motion was carried.

IV. Communications – None.

V. Executive Director’s Report

Mr. Svette reviewed his report with the board calling attention to the following:

- Applied for Capital Appropriations for the Baughman Bridge, but nothing was received.
- Have some sponsors for the September Spin: Mercy Health, United Healthcare and Liberty Home Mortgage
- Registrations are coming in for the September Spin
- May need another maintenance person due to illness of one of the current maintenance workers.

VI. Reports on Current MetroParks

No further reports.

VII. Other Parks, Preserve and Lands

MetroParks Events

Mr. Svette reported on the September 10, 2022, “September Spin” bike ride. He said the ride will go from KSU Trumbull Campus to Oakfield Trailhead. He stated that there will be a fishing event on June 25, 2022.

Future Planning

The next scheduled regular meeting of MetroParks will be held on **Thursday, June 23, 2022**, at 4:15 p.m. at the Park Office on North River Road.

VIII. Adjournment

There being no further business, Mr. Sauer made a motion to adjourn; seconded by Ms. DeCristofaro. The motion was carried. The meeting was adjourned at 4:54 p.m.

Respectfully Submitted,

Mitzi Sabella

Mitzi Sabella, Secretary

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Pre-Qualified Engineering List:

Dear Mitzi

See below for list of firms on the list (order is when they were received):

1. Thomas Fok and Associates
2. Behnke Landscape Architecture
3. GPD Group
4. MS Consultants

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Zachary Svette
Executive Director

Trumbull County MetroParks

3983 North River Road NE

Warren, OH 44484

Phone: 330-675-3072

Fax: 330-675-2790