

**Minutes of
Trumbull County MetroParks Board
Wednesday, February 25, 2015**

A meeting of Trumbull County MetroParks was called to order by the Chair, John Brown, Jr., on Wednesday, February 25, 2015, at 4:30 p.m. at the Trumbull County Planning Commission Conference Room in Warren, Ohio. Those in attendance included the following:

John Brown, Jr., Chair
Nicolette Darkangelo
Steve Papalas
Steve Zerefos
Zachary Svette, Operations Director
Mitzi Sabella, Secretary
Bruce Clary, Maintenance

I. Approval of Board Minutes of January 13, 2015, meeting

The board approved the minutes of January 13, 2015.

II. Financial Report

Mr. Papalas made a motion to accept \$95,000 from the County Commissioners to the Trumbull County MetroParks for the year ending December 31, 2015; seconded by Mr. Zerefos. The motion carried.

A list of all bills paid since the last meeting was reviewed by the board members. Mr. Papalas made a motion to adopt the report on the finances; seconded by Mr. Zerefos. The motion carried.

Mr. Zerefos made a motion to approve Zachary Svette and a deputy from the Sheriff's Department to travel to Virginia on January 23, 2015, to pick up a truck for the MetroParks (verbal permission was given previously by Chairman Brown); seconded by Mr. Zerefos. The motion carried.

III. General Business

Mr. Zerefos made a motion to approve Resolution No. 2015-2, TRU Sunside Trailhead; seconded by Ms. Darkangelo. The motion carried.

Mr. Zerefos made a motion to approve Food Trucks Permits and rules for the MetroParks as presented and reviewed to the board and reviewed by Atty. Brutz; seconded by Ms. Darkangelo. The motion carried.

III. General Business, Continued:

Mr. Papalas made a motion to charge a \$25 yearly fee for a Food Truck Permit; seconded by Mr. Zerefos. The motion carried.

Mr. Papalas made a motion to enact the Proof of Claim form for M&M Excavating; seconded by Mr. Zerefos. The motion carried.

IV. Communications

The board received a letter from Judge Thomas Swift dated February 4, 2015, thanking Mr. Svette and his staff for all their support and assistance over the years. (Judge Swift is retiring from the Probate Court).

The board received a letter from Eastgate Regional Council of Governments dated February 11, 2015, informing the MetroParks that the application for Phase IV of the Western Reserve Greenway has been selected for funding.

V. Operations Director's Report

Mr. Svette reviewed the Operations Director's Report which was included in the board members' agendas and included a list of projects, workload charts and website information and the following actions were taken:

Ms. Darkangelo made a motion to approve hiring Lynn, Kittinger and Noble to survey the Elm Road Property for the lowest and best quote of \$650; seconded by Mr. Zerefos. The motion carried. The other quotes are as follows: Advanced Land Management, \$850.00; JW Daniel and Associates, \$3,500.00 and TL Blazsek Land Surveying, \$700.00

Mr. Zerefos made a motion and seconded by Mr. Papalas to approve paying the following costs for the truck mentioned above:

Tires:	\$1,200.00
Side Mirrors:	\$ 400.00
Dash control for Heat/Ac:	\$ 300.00
Tailgate:	\$ 500.00
Tune-up (filters and other misc. items):	\$ 300.00
Line-X Bed Liner:	\$ 500.00
Fuel Pump:	\$ 500.00
Contingency (unforeseen items):	<u>\$ 500.00</u>
Total	\$4,200.00

The motion carried.

VI. Report on Current MetroParks

The board authorized Mr. Svette to put a resolution on the March MetroParks' agenda to request funds from the Ohio Department of Transportation and Designation of Projects for Ohio Parks Districts' Roadwork fund FY2016-2017 through the Ohio Parks and Recreation Association the following projects as follows:

Canoe City Repave in Warren township, Oakfield Trailhead Repave in Bristol township, parking at the North Road Preserve in Howland Township and repaving at various other parks' parking lots, and designate any unforeseen issues with current parking areas.

VII. Other Parks, Preserves and Lands – no other reports

VIII. Future Planning

The next scheduled MetroParks meeting will be held on March 25, 2015, at 4:30 p.m. in the Planning Commission Conference Room at 185 E. Market Street in Warren.

IX. Adjournment

There being no further business, Mr. Papalas made a motion to adjourn; seconded by Mr. Zerefos. The motion carried. The meeting was adjourned at 5:30 p.m.

Respectfully Submitted,

Mitzi Sabella, Secretary