

**Minutes of
Trumbull County MetroParks Board
Wednesday, March 25, 2015**

A meeting of Trumbull County MetroParks was called to order by the Chair, John Brown, Jr., on Wednesday, March 25, 2015, at 4:30 p.m. at the Trumbull County Planning Commission Conference Room in Warren, Ohio. Those in attendance included the following:

John Brown, Jr., Chair
Nicolette Darkangelo
Mike Sava
Steve Zerefos
Zachary Svette, Operations Director
Mitzi Sabella, Secretary
Bruce Clary, Maintenance

Also in attendance: Dave Christner, City of Cortland Park Board

I. Approval of Board Minutes of February 25, 2015, meeting

Ms. Darkangelo made a motion to approve the minutes of February, 25, 2015; seconded by Mr. Zerefos. The motion carried.

II. Financial Report

A list of all bills paid since the last meeting was reviewed by the board members. Mr. Zerefos made a motion to adopt the report on the finances; seconded by Ms. Darkangelo. The motion carried.

Mr. Sava made a motion to accept a \$50 donation from Dave Ambrose in honor of Preston Foster, former MetroParks board member who recently passed away, to the Phase 4 section of the bike trail; seconded by Mr. Zerefos. The motion carried.

III. General Business

Mr. Sava made a motion to adopt the Trumbull County Sick and Vacation Leave Conversion Policy and include the MetroParks Operations Director; seconded by Mr. Zerefos. The motion carried.

Mr. Zerefos made a motion to approve Resolution No. 2015-3, Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for Ohio Parks Districts' Roadwork Fund FY2016 – 2017 through the Ohio Parks & Recreation Association (OPRA); seconded by Ms. Darkangelo. The motion carried.

Mr. Sava made a motion to approve the following resolutions:

- Resolution No. 2015-4 – Clarence Darrow Parking Lot;
- Resolution No. 2015-5 – Lockwood Trailhead;

III. General Business, Continued:

The motion was seconded by Mr. Zerefos, and it carried.

Zach Svette reviewed with the members present an email from the Bloomfield Township Trustees stating that they are unable to cover the approximate \$700 cost of half of the sign with the MetroParks for the Lockwood Property at this time. The board said to hold off on the purchase of the sign at this time.

Mr. Svette reported that the subcontractor from M & M, Everbrite, will be paid from the insurance company since the board enacted the Proof of Claim form at last month's meeting.

IV. Communications

Communications were reviewed under General Business.

V. Operations Director's Report

Mr. Svette asked the board to start the process to sell one of the MetroParks' property in Weathersfield Township – the Berry Property. He stated that this property is landlocked and there really is nothing the board can do with the property. Mr. Svette reviewed the process to sell the property as recommended by Atty. Brutz. The board will review this matter, and they want Mr. Svette to check on the mineral rights of the property. No action was taken at this meeting.

Mr. Dave Christner of the City of Cortland Park Board was in attendance at this meeting to discuss the sled hill at Eastlake MetroPark. The board reviewed the letter sent to Mr. Wittman in January (copy attached). Mr. Christner stated that the Eastlake Park is his passion project and is very thankful to Mr. Svette for coordinating the lease with the City of Cortland. He said that no one is questioning the fact that the hill is not done and there has been some misunderstanding on the standards of the sled hill, and Cortland did not like the tone of the letter from the MetroParks. Mr. Zerefos and Mr. Brown both stated that there was not proper fill used on the hill by Cortland, and they are very concerned about the safety of the hill. The board reviewed pictures of the hill with Mr. Christner and pointed out the unsafe issues there. Mr. Christner stated that everyone in Cortland was just excited about the hill and got ahead of themselves. He said Cortland is trying to find more dirt for the hill. He said that there was a task team at one time and it should be brought back with two members from Cortland and two members from Trumbull County. Mr. Zerefos and Mr. Sava both volunteered for this committee. Mr. Svette said that he would like to see a reasonable time line for when Cortland wants to see the sled hill opened.

Mr. Svette said he has requested six workers from the summer work program at Job and Family Services for this season.

VI. Report on Current MetroParks

Mr. Svette reported that Canoe City needs an electrical upgrade, and since the pole at the park is leading over and needs to be replaced, this would be a good time to do the following items for an upgrade:

- All electrical permits
- Bid bond and insurance
- Remove and replace pole with new 35-foot class 3 wood pole, in a designated spot close to building
- Add new #2 aluminum triplex from wood pole to the peak of the building
- Add new #2 SEC Cable from mast to new overhead socket rated 100 amp single phase 3 wire
- Add new 100-amp single pole disconnect switch or circuit breaker in a 3R enclosure
- Install in a new street light to new pole with appropriate conduit.
- Transfer all boxes from existing pole to either new pole or building.
- Replace and install new amp panel slots service panel with new main breaker
- Replace all lights in garage with new single LED lights.

Mr. Sava made a motion to spend up to \$10,000 for the Canoe City Electric Upgrade; seconded by Mr. Zerefos. The motion carried.

VII. Other Parks, Preserves and Lands – no other reports

VIII. Future Planning

The next scheduled MetroParks meeting will be held on April 22, 2015, at 4:30 p.m. in the Planning Commission Conference Room at 185 E. Market Street in Warren.

IX. Adjournment

There being no further business, Mr. Zerefos made a motion to adjourn; seconded by Ms. Darkangelo. The motion carried. The meeting was adjourned at 5:37 p.m.

Respectfully Submitted,

Mitzi Sabella, Secretary