

**Minutes of
Trumbull County MetroParks Board
Wednesday, August 26, 2015**

A meeting of Trumbull County MetroParks was called to order by the Chairman, John Brown, Jr., on Wednesday, August 26, 2015, at 4:30 p.m. in the Conference Room at 185 E. Market Street in Warren, Ohio. Those in attendance included the following:

John Brown, Jr., Chairman
Nicolette Darkangelo
Steve Papalas
Mike Sava
Zachary Svette, Operations Director
Mitzi Sabella, Secretary
Bruce Clary, Maintenance

I. Approval of Board Minutes of June 24, 2015, meeting

Mr. Papalas made a motion to approve the minutes of June 24, 2015; seconded by Ms. Darkangelo. The motion carried.

II. Financial Report

A list of all bills paid since the last meeting was reviewed by the board members. Mr. Papalas made a motion to adopt the report on the finances; seconded by Mr. Sava. The motion carried.

Mr. Papalas made a motion and seconded by Mr. Sava to approve the following transfers:

- \$7,000 from 03-981-060-5600-5400, Capital Outlay to 03-981-060-5600-5500, Contracted Services
- \$1,000 from 03-981-060-5600-5400, Capital Outlay to 03-981-060-5600-5200, Supplies
- \$1,000 from 03-981-060-5600-5400, Capital Outlay to 03-981-060-5600-5500, Contracted Services
- \$2,000 from 03-981-060-5600-5600, Professional Services to 03-981-060-5600-5500, Contracted Services
- \$1,500 from 03-981-060-5600-5700, Travel & Expense to 03-981-060-5600-5500, Contracted Services
- \$1,277 from 03-981-090-5600-6400, Taxes, Levies, Assessments & Claims to 03-981-060-5600-5500, Contracted Services
- \$343.00 from 03-981-060-5600-5400, Capital Outlay to \$03-981-060-5600-5120, Employees

The motion carried.

Mr. Papalas made a motion to approve the renewal fee for the annual membership in the Ohio Parks and Recreation Association for \$300; seconded by Ms. Darkangelo. The motion carried.

II. Financial Report, continued:

Mr. Papalas made a motion to accept the following donations to the MetroParks for the bike trail:

1. \$50.00 from Laura & Jeffery Seifter as a thank you for the beautiful bike trail.
2. \$50.00 from Carl Antonelli for the WOW ride.
3. \$50.00 from Judy Stevens for the Western Reserve Greenway - Phase 4.

Mr. Sava seconded the motion, and it carried.

III. General Business

- Attached to the agenda was a copy of the World of Wildlife Bicycle Tour 2015 – survey summary for the board members to review. Note: there were 486 participants in the WOW ride this year.
- Mr. Papalas made a motion to approve the assignments for easements on the bike trail and to have the Board Chairman sign and forward them to the Trumbull County Commissioners for their signatures; seconded by Ms. Darkangelo. The motion carried.

IV. Communications

An email was received from Mr. Robert Thompson requesting consideration to allow him to operate his food truck at the parks next year. Mr. Papalas made a motion to permit Mr. Thompson to operate his food truck at the parks in 2016; seconded by Mr. Sava. The motion carried.

V. Operations Director's Report

Mr. Svette reviewed current projects and work levels with the members that were present.

VI. Report on Current MetroParks

- **Eastlake**

Mr. Svette reported that the sled hill is closed.

VI. Report on Current MetroParks, continued:

- Stone Bridge on Bike Trail

Mr. Svette reported that the stone bridge on the bike trail needs to be inspected after he noticed some problems. The board reviewed the attached proposal for engineering services for the Greenway Bike Trail stone arch bridge from ms Consultants, Inc. The total cost for the inspection and reports is \$4,935. Mr. Sava made a motion to approve ms Consultants to perform the inspection and reports for \$4,935; seconded by Ms. Darkangelo. The motion carried.

VII. Other Parks, Preserves and Lands – no reports.

VIII. Future Planning

The next scheduled MetroParks meeting will be held on September 23, 2015, at 4:30 p.m. in the Planning Commission Conference Room at 185 E. Market Street in Warren.

IX. Adjournment

There being no further business, Mr. Sava made a motion to adjourn; seconded by Ms. Darkangelo. The motion carried. The meeting was adjourned at 5:10 p.m.

Respectfully Submitted,

Mitzi Sabella, Secretary