

**Minutes of
Trumbull County MetroParks Board
Wednesday, September 28, 2016**

A meeting of Trumbull County MetroParks was called to order by the Chairman, John Brown, Jr., on Wednesday, September 28, 2016, at 4:30 p.m. in the conference room of the Trumbull County Planning Commission in downtown Warren, Ohio. Those in attendance included the following:

John Brown, Jr., Chairman
Mike Sava
Steve Zerefos
Zachary Svette, Operations Director
Mitzi Sabella, Secretary

Also in attendance: WOW Committee members: Tim Rodgers, Bud Puskarich, Jenna Amerine, Dick Walker, Steve Pasternak and Rob Toti. The Committee presented a check in the amount of \$11,000 from proceeds of the WOW Ride for Phase 4 of the Western Reserve Greenway Trail. The board members thanked the WOW Committee members for all their hard work for the Greenway Trail.

I. Approval of Board Minutes of July 27, 2016, meeting

Mr. Zerefos made a motion to approve the board minutes of July 27, 2016; seconded by Mr. Sava. The motion carried.

II. Financial Report

A list of all bills paid since the last meeting was reviewed by the board members. Mr. Zerefos made a motion to adopt the report on the finances; seconded by Mr. Sava. The motion carried.

Mr. Zerefos made a motion to accept a \$50 donation from the Out-Spokin Wheelmen; seconded by Mr. Sava. The motion carried.

Mr. Sava made a motion to accept the \$11,000 donation from the WOW Committee given at this meeting; seconded by Mr. Zerefos. The motion carried.

Mr. Sava made a motion and seconded by Mr. Zerefos to approve the following transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
03-981-060-5600-5600 Professional Services	03-981-060-5600-5500 Contracted Services	\$2,000.00
03-981-060-5600-5400 Capital Outlay	03-981-060-5600-5500 Contracted Services	\$5,000.00
03-981-060-5600-6600 Leases & Rentals	03-981-060-5600-5200 Supplies	\$1,000.00

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II. Financial Report, continued:

03-981-060-5600-5700 Travel & Expense	03-981-060-5600-5500 Contracted Services	\$1,000.00
03-981-060-5600-5400 Capital Outlay	03-981-060-5600-5500 Contracted Services	\$2,000.00
03-981-060-5600-5300 Maint. Materials	03-981-060-5600-5500 Contracted Services	\$1,000.00

The motion carried.

III. General Business

Mr. Zerefos made a motion to grant permission for Mr. Svette and one board member to attend the 2017 Ohio Parks and Recreation Association (OPRA) Conference to be held February 12 – 15, 2017, in Sandusky, Ohio, cost approximately \$1,202.00; seconded by Mr. Sava. The motion carried.

IV. Communications

Mr. Zerefos made a motion to accept a letter from Jodi K. Stoyak, Chairwoman, Liberty Township Trustees dated August 17, 2016, regarding management for Churchill Park; seconded by Mr. Sava. The motion carried. The board members suggested that Liberty Township should give a presentation to the MetroParks on this matter.

Mr. Sava made a motion to accept an email request from Mr. Rob Thompson, Owner/Operator of Rob Dawg's Chow Cart, to continue operations at Young's Run Disc Golf Course next year with his food truck; seconded by Mr. Zerefos. The motion carried.

V. Operations Director's Report

Mr. Svette reported on the status of all the projects he is working on.

Mr. Svette stated that the MetroParks has an opportunity to expand the boundaries of Clarence Darrow MetroPark near a residential area for little cost. He said that the Trumbull County Land Bank demolished a house on Parcel Nos. 46-115200 and 46-115300 and has offered them to the MetroParks for a \$1 each, plus closing costs for a total of \$448.78.

Mr. Zerefos made a motion to purchase parcel nos. 46-115200 and 46-115300, including closing costs from the Trumbull County Land Bank in Champion Township for a total of \$488.78; seconded by Mr. Sava. The motion carried.

VI. Report on Current MetroParks

Mr. Zerefos made a motion to approve a Memorandum of Understanding between Trumbull County MetroParks and the Youngstown Air Reserve Station to provide realistic military training for Youngstown ARS personnel through new construction and minor renovation projects; seconded by Mr. Sava. The motion carried.

Mr. Zerefos made a motion to approve trimming of tree branches on the bike trail by volunteers to make it possible to accommodate equestrians access and ability to ride within the grassy space and to provide a waiver from to the volunteers; seconded by Mr. Sava. The motion carried.

VII. Other Parks, Preserves and Lands

Mr. Svette reported on the Button Property.

VIII. Future Planning

The next scheduled MetroParks meeting will be held on October 26, 2016, in the Conference Room at the Planning Commission office in downtown Warren at 4:30 p.m.

IX. Adjournment

There being no further business, Mr. Zerefos made a motion to adjourn; seconded by Mr. Sava. The motion carried. The meeting was adjourned at 5:05 p.m.

Respectfully Submitted,

Mitzi Sabella, Secretary